



# Sandra Sergeant

## Photography

### Mobile Studio Hire Information

Please ensure you agree with these terms before you hire my equipment.

#### Keep safe

Trip hazards	Keep cables tidy.
Tip hazards	Keep one leg of the stand aligned in the direction it's facing.
Burn Hazard	Allow modelling lights to cool before you touch them.
Glass cuts	Use the protective covers for the lights when the bulb is cool.
Damage	Make sure all adjustments are secure.

#### Rental time

Rental time begins when I have demonstrated that the lighting is operational. I will collect the equipment at the agreed time. If there are no other bookings after you, but you need some Extra time, you may purchase extra hire time in advance for £30 per hour. On the day of your shoot, if you overrun, Additional time will be charged at £40 per hour.

#### Insurance

Make sure you hold your own adequate insurance to cover any damage caused or injury sustained to you or your party during your hire period.

#### Fees

Equipment hire	£30 per hour Half day rate £100 for 4 hours Full day rate £175 for 8 hours
Extra time	£30 per hour in advance only if there are no other bookings
Additional time	£40 per hour on the day only if there are no other bookings
Direction/Editing	£40 per hour in advance for assistance or £50 per hour for requests on the day

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You will be invoiced for equipment hire in advance of your booking. Please settle this invoice before your shoot commences. After your shoot, a separate invoice will be issued covering any Extra or Additional time, Direction/Editing, Damages and travel expenses. This must be settled within 14 days.

### Cancellations

If you need to cancel your shoot, any fees paid will be carried forward to your new shoot date. No fees will be refunded. If I need to cancel your shoot I will offer you a new shoot date, or if you prefer a refund of any fees paid.

### Equipment






Equipment will be made available in good working order. Please check it is suitable for your project and compatible with your camera and trigger before your shoot commences.

### Damage

Please report any damage or breakages as soon as they happen. You are responsible for all replacement costs of the equipment you hire and will be invoiced accordingly.

### Problems

Please let me know immediately if:

-  there is something that you don't understand.
-  something doesn't work as you expect.
-  you need something that is not included in our agreement.
-  someone has had an accident or is injured.
-  you need me to help in any way.

Have a great shoot!

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